

AGENDA

CITY COUNCIL  
MONONA PUBLIC LIBRARY MUNICIPAL ROOM  
1000 NICHOLS ROAD

TUESDAY, JANUARY 17, 2017

7:30 P.M.

- A. Call to Order.
- B. Roll Call and Pledge of Allegiance.
- C. Approval of Minutes from January 3, 2017.
- D. Appearances.
- E. Public Hearing. (None)
- F. Consent Agenda.
  - 1. Approval of Applications for 2016/2017 Operator Licenses:
    - a. Sara W. Atkins, Breakwater
    - b. Gabrielle C. Bahrke, Breakwater
    - c. Yolanda M. Farmer, Speedway – Royal Avenue
- G. Council Action Items.
  - 1. Unfinished Business.
    - a. Consideration of Resolution 16-11-2133 Library Parking Lot Design Approval (Library Board).
    - b. Consideration of Resolution 16-11-2134 Amending the 2017 Capital Budget for Reconstruction of the Library Parking Lot (Library Board).
  - 2. New Business.
    - \* a. Consideration Of 2016/2017 Class “B” Fermented Malt Beverage and “Class C” Wine License Applications For WB South LLC, d/b/a World Buffet Restaurant, 2451 West Broadway, Monona, Wisconsin, 53713 (License Review Committee).
    - \* b. Consideration of Resolution 17-1-2139 Approving a Three-Month Extension to the Agreement with Vandewalle & Associates, Inc. for Services Related to the Mixed-Use Waterfront Redevelopment Project (City Planner/Economic Development Director).
- H. Reports of Committees, Commissions, Boards, Mayor, City Administrator, City Attorney, and Department Managers.
  - 1. Agendas, Supporting Documents, and Minutes are Available on the Monona Web Page – [www.mymonona.com](http://www.mymonona.com).
- I. Appointments.
- J. Adjournment.

\* Request for immediate action

**NOTE:** Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. POSTED January 13, 2017 on the City Hall, Library, and Community Center bulletin boards and on the City of Monona's website mymonona.com.

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MONONA CITY COUNCIL MINUTES  
January 3, 2017

The regular meeting of the Monona City Council was called to order by Mayor Miller at 7:32 p.m.

Present: Mayor Robert Miller, Alderpersons Mary O'Connor, Doug Wood, Andrew Kitslaar, Brian Holmquist, Jim Busse, and Chad Speight.

Also Present: City Administrator April Little and Public Works Director Dan Stephany

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

*A motion by Alder O'Connor, seconded by Alder Holmquist to approve the Minutes of the December 5, 2016 City Council meeting, was carried.*

APPEARANCES

The following residents registered in favor of the proposed Resolution 17-1-2138 By the City of Monona Electors Supporting a Constitutional Amendment:

- Susan Manning
- Kathleen Williams
- Jo Oyama-Miller
- Linda Hoelzel
- Al Sulzer
- Jonathan Englehardt
- Patricia Gundlach
- Kathy Thomas

Janet Vinje – Their group is hopeful that this petition for direct legislation will go onto the ballot in spring, and expressed appreciation for support.

Waltraud Brinkmann – At July 5 City Council, she spoke of their Monona United to Amend group's plans. They are concerned about money interests "destroying our democracy." They are seeking a constitutional amendment. Eighteen states other than Wisconsin have passed such a resolution to call for such an amendment. Goal: to place a resolution calling for an amendment to the US Constitution on the spring ballot. Within 21 days, 1232 signatures were collected (718 minimum within 60 days was required), indicating widespread support. She expressed her thanks for the city clerk and attorney. They request that the language is placed on the ballot so that residents can express their opinions. Mayor Miller said that the group preferred that the resolution go to ballot rather than the City Council only approving the resolution.

PUBLIC HEARING

There is no Public Hearing.

CONSENT AGENDA

*A motion by Alder Wood, seconded by Alder Kitslaar to approve the following, was carried:*

1. Approval of Applications for 2016/2017 Operator Licenses:
  - a. Penelope S. Johnson, Independent
  - b. Mitchell F. Monson, O'Connell's Liquor
  - c. Kyler A. Goglio, Snicks Sportsman's Bar
  - d. Chanel D. Spencer, Speedway – Royal Avenue
  - e. Kyle M. Roessler, Waypoint Public House
2. Approval of Applications for 2016/2018 Operator Licenses:
  - a. Mark R. Hendricks, Tobacco Outlet Plus

UNFINISHED BUSINESS – None.

NEW BUSINESS

- a. **Consideration of Resolution 17-1-2137 Purchase Approval of One Current Model Year One-Ton Single Rear Wheel Chassis Cab (Public Works Committee).** Finance and Personnel Committee approved the resolution. *Alder Holmquist made a motion to approve and take it out of order; Seconded by Alder Speight. Motion carried. Alder Speight made a motion to approve the resolution; Seconded by Alder Kitslaar.* Stephany – clarified that the current 2005 vehicle being replaced will be sent to auction, and that he sought local pricing. Ewald Automotive submitted the recommended proposal. Utility box upfit is separate from this resolution. \$3240 will remain in the budget line item after purchase. *Motion passed unanimously on a roll call vote.*
- b. **Consideration of Resolution 17-1-2138 By the City of Monona Electors Supporting a Constitutional Amendment (City Clerk).** *Alder Busse made a motion to take the item out of order; Seconded by Alder Kitslaar. Motion carried. Alder Speight made a motion to approve; Seconded by Alder O'Connor.* The petition was certified by the city clerk on November 22. Alder Speight explained the review process. Alder Wood and Alder Speight support passing the resolution and putting it on the ballot.

Alder Holmquist asked about what would happen if the measure was rejected. Alder Busse asked questions about the intent of the proposed Constitutional Amendment. George Penn, Wisconsin United to Amend, responded: Applies to corporations, unions, and nonprofits. All entities do not have constitutionally given rights as people do; only biological humans have these rights. The point is that these entities cannot be limited as we can limit humans, therefore they get undue power. PACs and other groups can contribute to campaigns if the government says they can. Government should have the right to impose limits like they can on people.

Alder Busse says that this probably has wide impacts; how will the public be educated? Penn: Corporations were limited under the law, which was gradually eroded. They should be treated as property with privileges, but not take away rights necessarily. Alder Busse clarified that the proposal is not solely about elections; it's about how corporations are treated legally. Alder Speight: the petition is attempting to restore status quo before the recent Supreme Court decision. Alder Wood: the resolution also says "money is not speech". Alder Speight says he sees no reason not to speak as representatives for Monona residents by passing a resolution.

*Alder Speight made a motion to go ahead and vote on the resolution as well as sending it on to the ballot. Discussion of the fact that the legal memo said the City Council must act “within 30 days of the City Clerk’s certification,” which has now passed. Therefore the language must go to the ballot. Alder Holmquist was concerned that if we vote the resolution tonight, some may vote against it which can send a wrong message. He supports the resolution individually but not this night. Alder O’Connor: should wait to consider it until after results of the election. Motion died from lack of second.*

*Alder Busse made a motion to table; motion died from lack of second. Alder Kitslaar made a motion to put forward ballot language as stated in the packet on the April 2017 ballot; Seconded by Alder Speight. Motion carried. Alder Speight offered to withdraw his original motion; agreed to by Alder O’Connor.*

### REPORTS

Alder Kitslaar: The Library Board will be interviewing library director candidates in mid-January. The board is asking the public to be involved. It was requested that Community Media tape the public portion. Loud in the Library fundraiser is January 28.

April Little provided a 2017 priority project summary for the City Council. Board packets included staff reports. Jake Anderson did not include his report. Mayor Miller: City Council races update: three aldermanic seats are open. Alder Speight Alder Wood and Nancy Moore are the three declared candidates. For the mayoral race, Alder O’Connor and Phil DeVillers have submitted papers. Alder Busse and Mayor Miller are stepping down and a vacancy may be possible. Riverfront project is moving forward in a positive mode; final submissions are due to CDA in January for hoped negotiations of a development agreements with shovels in the ground in 2017.

### APPOINTMENTS

D. Bruce McConnell to Public Works Committee. *Alder Wood made a motion to approve; Seconded by Alder Kitslaar. Motion carried.*

### ADJOURNMENT

*A motion by Alder Holmquist, seconded by Alder Kitslaar, to adjourn, was carried. (8:38 p.m.)*

April Little, City Administrator

**Resolution No. 16-11-2133  
Monona Common Council**

**LIBRARY PARKING LOT DESIGN APPROVAL**

**WHEREAS**, Strand Associates prepared designs for the reconstruction of the library parking lot to change the grade and drainage of the lot in order to make it safer to traverse, especially in the winter months; and,

**WHEREAS**, the City Council asked the Library Board to pursue further designs which would include a safe walkway while minimizing the loss of parking; and,

**WHEREAS**, the Library Board has recommended the approval of a revised alternative which includes a safe pedestrian walkway and a total of 37 parking stalls, plus 2 ADA stalls, 8 less stalls than the lot's current capacity; and,

**WHEREAS**, the original construction budget for the project is \$197,500. The current alternative, approved by the library board, will increase the total estimated construction cost of the project by \$57,140, which includes \$5,000 for wall design and geotechnical study and \$52,140 for additional wall construction costs.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Monona, Dane County, Wisconsin that Alternative Hybrid Option for the design of the library parking lot, at an additional construction cost of \$57,140, is hereby approved.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Robert E. Miller  
Mayor

\_\_\_\_\_  
Joan Andrusz  
City Clerk

Approval Recommended By: Library Board – 11/15/16, 1/15/17

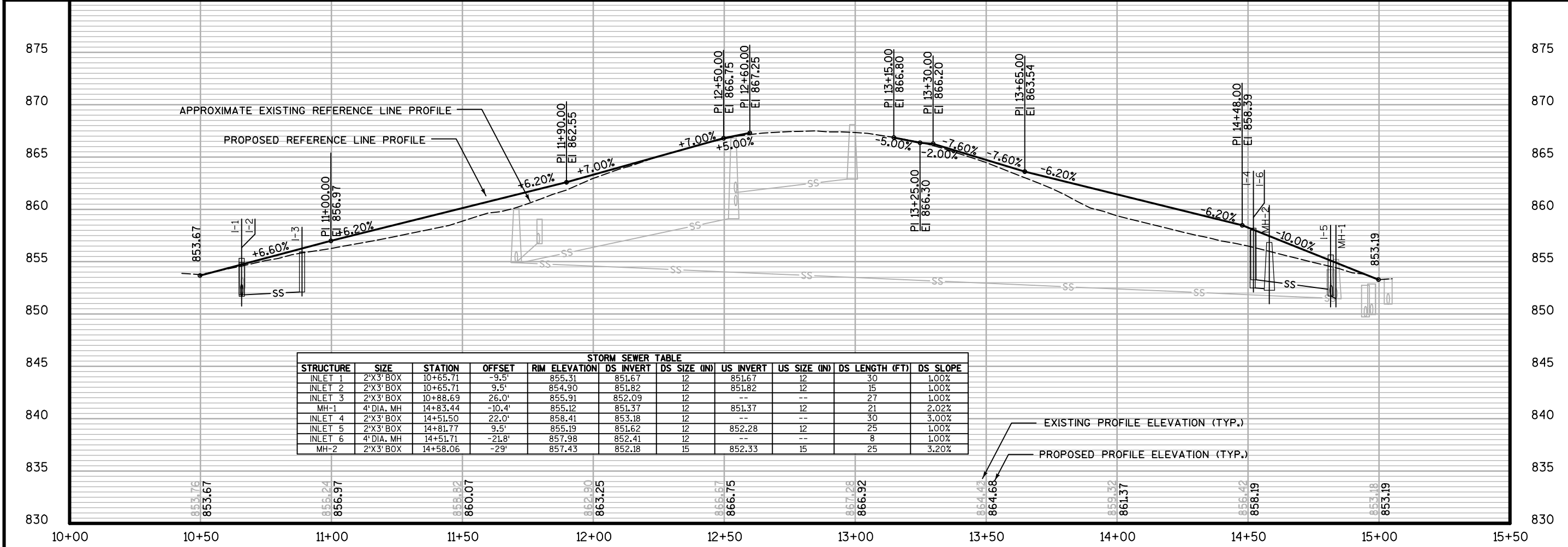
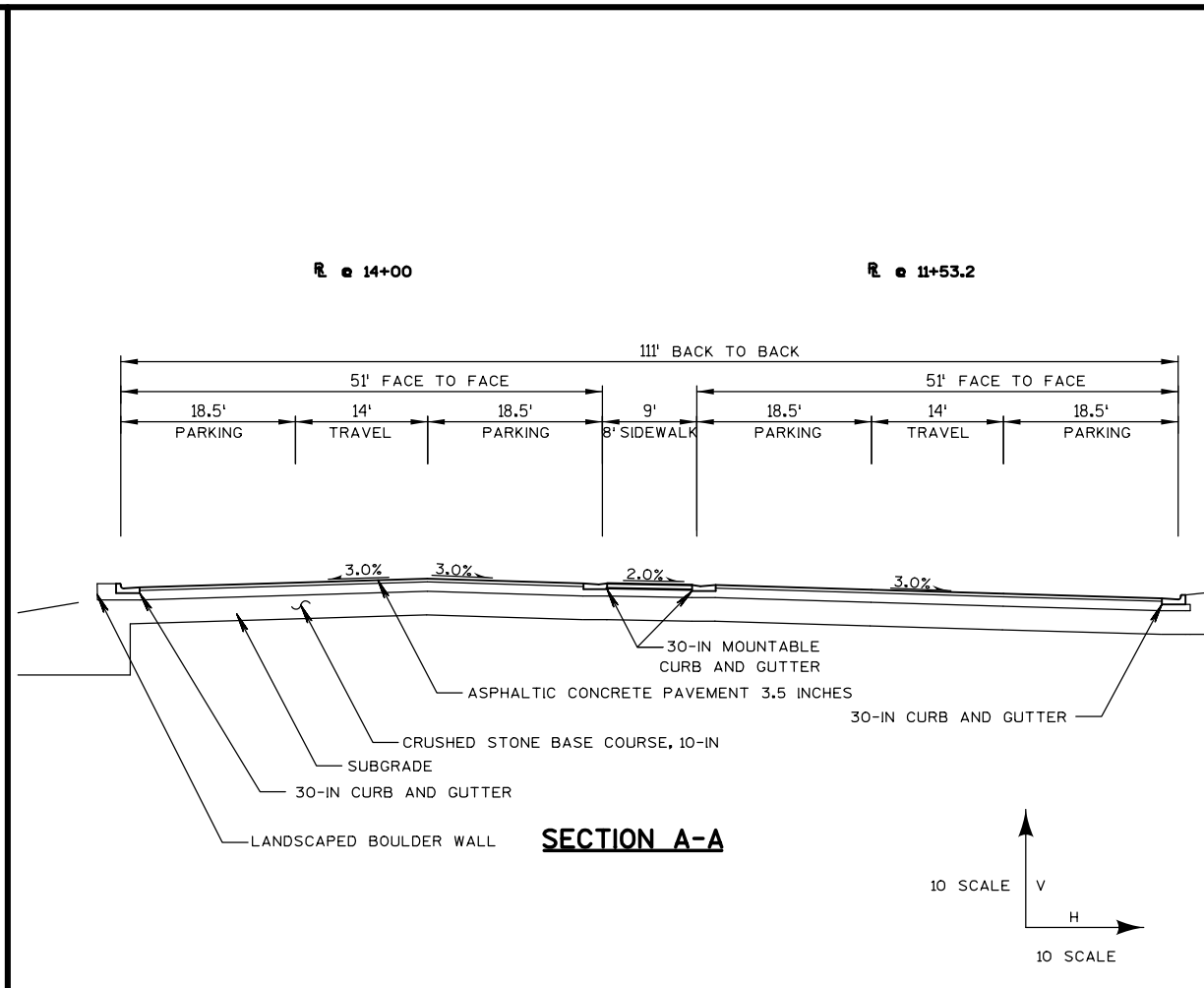
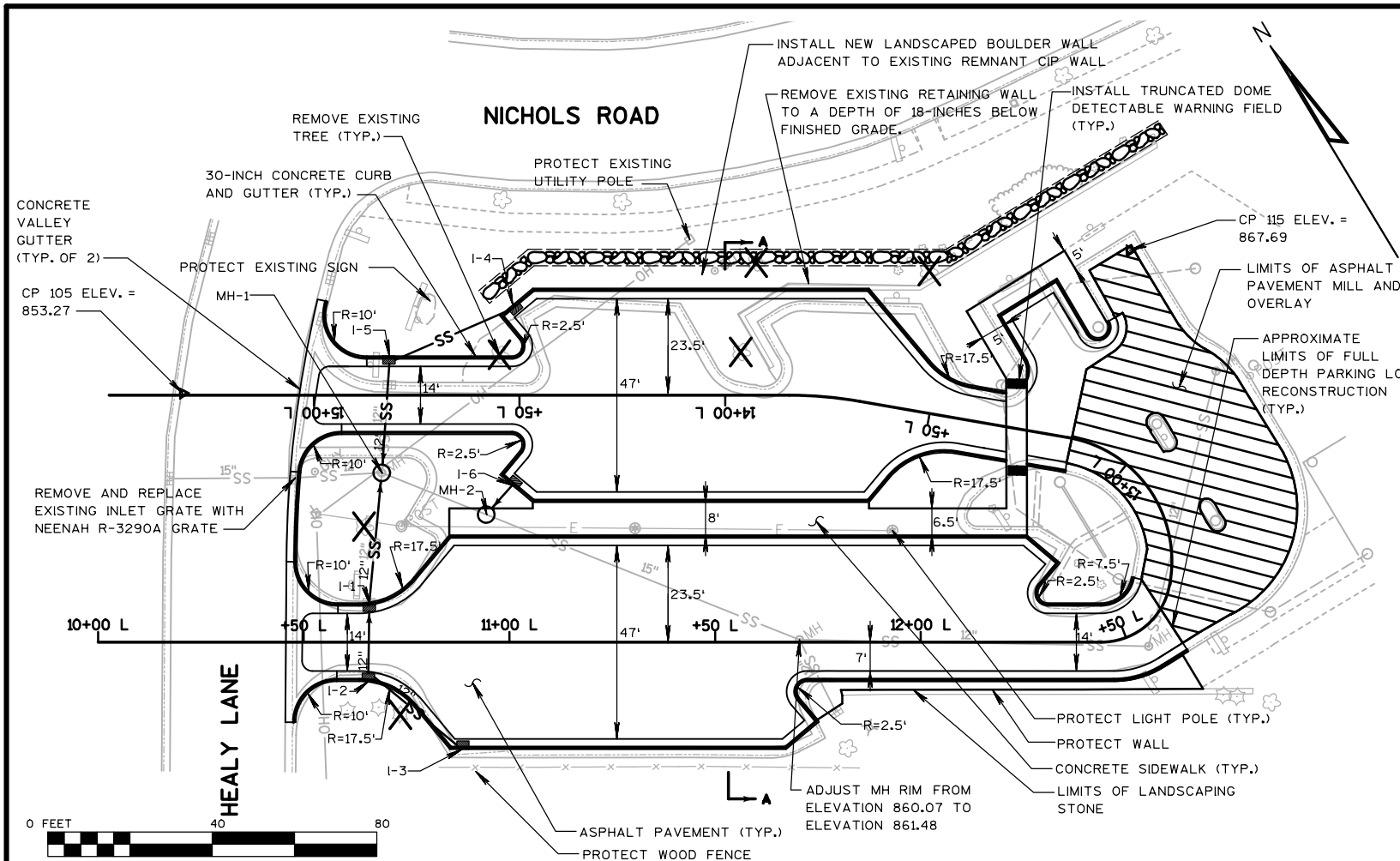
Council Action:

Date Introduced: 11-21-16

Tabled: 12-5-16

Date Approved: \_\_\_\_\_

Date Disapproved: \_\_\_\_\_



NO.	REVISIONS	DATE

**PLAN AND PROFILE**  
**LIBRARY PARKING LOT**  
 2017 PARKING LOT IMPROVEMENTS  
 CITY OF MONONA  
 DANE COUNTY, WISCONSIN

JOB NO.  
1093.054  
 PROJECT MGR.  
ZRS



SHEET  
5











MONONA LIBRARY PLANT DATA CHART															
PLANT CODE	COMMON NAME	SCIENTIFIC NAME	AVG. MATURE HEIGHT	AVG. MATURE SPREAD	SIZE WHEN PLANTED	ROOT ZONE MODE	MINIMUM SIZE				FERT. PACK. REQ'D	MULCH RING DIA.	QUANTITY	POINTS EACH	TOTAL POINTS
							MIN. BALL OR POT SIZE		MIN. HOLE SIZE						
							MIN. CONT. SIZE	MIN. CONT. DEPTH	MIN. HOLE DIA.	MIN. HOLE DEPTH					
<b>DECIDUOUS TREES</b>															
BO	Bur Oak	Quercus macrocarpa	75'	75'	2"Cal.	B&B	24"	16"	40"	16"	4	48"	1	50	50
EF	English Oak	Quercus robur 'Fastigiata'	50-60'	10-18'	2"Cal.	B&B	24"	16"	40"	16"	4	48"	1	50	50
RE	Regal Elm	Ulmus 'Regal'	50-60'	25-30'	2.5" Cal	B&B	28"	19"	44"	16"	4	48"	2	50	100
JTL	Japanese Tree Lilac	Syringa Reticulata 'Ivory Silk'	25'	20'	1.5"Cal.	B&B	20"	14"	36"	16"	3	Bed	1	20	20
<b>DECIDUOUS SHRUBS</b>															
DBH	Dwarf bush Honeysuckle	Diervilla lonicera	3'	3-4'	24" HT	POT	12"	9"	28"	9"	1	Bed	15	30	90
KSJ	Kalm's St. Johnswort	Hypericum Kalmianum	3'	3'	24" HT	POT	12"	9"	28"	9"	1	Bed	21	3	63
RR	Carefree Sunshine Shrub Rose	Rosa 'Radsun'	3'	3-4'	18" HT	POT	12"	9"	28"	9"	1	Bed	9	3	27
RT	Double Knockout Rose	Rosa 'Radtko'	3-4"	3-4'	18" HT	POT	12"	9"	28"	9"	1	Bed	9	3	27
WR	Rumba Weigela	Weigela X 'Rumba'	3-5'	3-5'	24" HT	POT	12"	9"	28"	9"	2	Bed			
WR	Weigela	Weigela X 'Red Prince'	5-6'	5-6'	30" HT	B&B	12"	9"	28"	9"	1	Bed			
<b>PERENNIALS</b>															
FG	Perennial Fountain Grass	Pennisetum alopecuroides	36"	36"	12"	POT	8"	8"	14"	8"	--	Bed	43	3	129
HR	Daylily Happy Returns	Hemerocallis 'Happy Returns'	18"	24"	12"	POT	8"	8"	14"	8"	--	Bed	14	3	42
PM	Pardon Me Daylily	Hemerocallis 'Pardon Me'	18"	18-24"	18"	POT	10"	8"	16"	8"	--	Bed	25	3	75
<b>Existing Plant Materials</b>															
Red C	Red cedar												2	30	60
													<b>Total Points</b>		<b>643</b>

**City of Monona**  
**Library Parking Area Drainage Review**  
**Opinion of Probable Construction Cost**  
**12/30/16**

*Latest Alternative with Boulder Wall*

Number	Item	Quantity	Unit	Unit Price	Total
1	Trees/Plantings/Landscaping	1	LS	\$ 7,500.00	\$ 7,500.00
2	Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
3	Common Excavation	1000	CY	\$ 15.00	\$ 15,000.00
4	Install Landscaped Boulder Wall	750	VSF	\$ 30.00	\$ 22,500.00
5	Crushed Aggregate Base Course	1200	T	\$ 20.00	\$ 24,000.00
6	Asphaltic Concrete Pavement	340	T	\$ 90.00	\$ 30,600.00
7	Mill and Relay Asphaltic Pavement	325	SY	\$ 12.00	\$ 3,900.00
8	Seed Restoration with Erosion Mat	700	SY	\$ 6.00	\$ 4,200.00
9	Concrete Curb and Gutter, 30- IN	910	LF	\$ 15.00	\$ 13,650.00
10	Concrete Valley Gutter	450	SF	\$ 10.00	\$ 4,500.00
11	Concrete Sidewalk, 5-IN	1,510	SF	\$ 6.00	\$ 9,060.00
12	Tree removal	5	EA	\$ 500.00	\$ 2,500.00
13	Partial Removal of Existing Retaining Wall to 1.5' below finished grade	125	LF	\$ 50.00	\$ 6,250.00
14	RCP Storm Sewer, 15-IN	135	LF	\$ 50.00	\$ 6,750.00
15	Connect to existing storm sewer	4	EA	\$ 500.00	\$ 2,000.00
16	Precast Concrete Inlet Box, 2-FT by 3-FT, W/Casting and Grate	5	EA	\$ 2,500.00	\$ 12,500.00
17	Precast Concrete Storm MH,4- FT DIA,W/Casting and Lid	2	EA	\$ 3,000.00	\$ 6,000.00
18	Replace existing Storm Casting	4	EA	\$ 500.00	\$ 2,000.00
19	Pavement Markings	1	LS	\$ 2,500.00	\$ 2,500.00
20	Detectable Warning Field for Pedestrian Ramp, 2- FT by 2-FT	4	EA	\$ 155.00	\$ 620.00

Subtotal	\$	178,500.00
10% Construction Contingency	\$	17,850.00
Strand Technical Services Contract	\$	42,400.00
<b>Total</b>	<b>\$</b>	<b>238,750.00</b>

**City of Monona**  
**Library Parking Area Drainage Review**  
**Opinion of Probable Construction Cost**  
**12/30/16**

*Latest Alternative with Matching CIP Wall*

Number	Item	Quantity	Unit	Unit Price	Total
1	Trees/Plantings/Landscaping	1	LS	\$ 4,000.00	\$ 4,000.00
2	Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
3	Common Excavation	1000	CY	\$ 15.00	\$ 15,000.00
4	Install CIP Retaining Wall with Brick Veneer	100	LF	\$ 360.00	\$ 36,000.00
5	Crushed Aggregate Base Course	1200	T	\$ 20.00	\$ 24,000.00
6	Asphaltic Concrete Pavement	340	T	\$ 90.00	\$ 30,600.00
7	Mill and Relay Asphaltic Pavement	325	SY	\$ 12.00	\$ 3,900.00
8	Seed Restoration with Erosion Mat	550	SY	\$ 6.00	\$ 3,300.00
9	Concrete Curb and Gutter, 30- IN	910	LF	\$ 15.00	\$ 13,650.00
10	Concrete Valley Gutter	450	SF	\$ 10.00	\$ 4,500.00
11	Concrete Sidewalk, 5-IN	1,510	SF	\$ 6.00	\$ 9,060.00
12	Tree removal	5	EA	\$ 500.00	\$ 2,500.00
13	Remove Retaining Wall	70	LF	\$ 100.00	\$ 7,000.00
14	RCP Storm Sewer, 15-IN	135	LF	\$ 50.00	\$ 6,750.00
15	Connect to existing storm sewer	4	EA	\$ 500.00	\$ 2,000.00
16	Precast Concrete Inlet Box, 2-FT by 3-FT, W/Casting and Grate	5	EA	\$ 2,500.00	\$ 12,500.00
17	Precast Concrete Storm MH,4- FT DIA,W/Casting and Lid	2	EA	\$ 3,000.00	\$ 6,000.00
18	Replace existing Storm Casting	4	EA	\$ 500.00	\$ 2,000.00
19	Pavement Markings	1	LS	\$ 2,500.00	\$ 2,500.00
20	Detectable Warning Field for Pedestrian Ramp, 2- FT by 2-FT	4	EA	\$ 155.00	\$ 620.00

Subtotal	\$	188,400.00
10% Construction Contingency	\$	18,840.00
Additional Wall Design Costs	\$	5,000.00
Strand Technical Services Contract	\$	42,400.00
<b>Total</b>	<b>\$</b>	<b>254,640.00</b>

**Resolution No. 16-11-2134  
Monona Common Council**

**AMENDING THE 2017 CAPITAL BUDGET FOR RECONSTRUCTION OF THE  
LIBRARY PARKING LOT**

**WHEREAS**, the 2017 Capital Budget includes \$197,500 for the reconstruction of the library parking lot; and,

**WHEREAS**, the City Council asked the Library Board to pursue designs which would include a safe walkway while minimizing the loss of parking; and,

**WHEREAS**, the Library Board recommended, and the City Council approved, Alternative Hybrid Option which includes a safe walkway and a total of 37 parking stalls, plus 2 ADA stalls; and,

**WHEREAS**, Alternative Hybrid Option will increase the construction cost of the project by \$57,140–\$52,140 in additional construction costs plus \$5,000 for wall design and geotechnical study.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Monona, Dane County, Wisconsin that the 2017 Capital Budget is hereby amended to increase the Library Parking Lot Reconstruction Project from \$197,500 to \$254,640.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Robert E. Miller  
Mayor

\_\_\_\_\_  
Joan Andrusz  
City Clerk

Approval Recommended By: Library Board – 11/15/16, 1/15/17

Council Action:

Date Introduced: 11-21-16

Tabled: 12-5-16

Date Approved: \_\_\_\_\_

Date Disapproved: \_\_\_\_\_

**City of Monona**  
**POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
		Resolution No. <u>16-11-2134</u>
		Ordinance Amendment No. _____

**Title:** LIBRARY PARKING LOT

**Policy Analysis Statement:**

**Brief Description Of Proposal:**

The City Council approved the 2017 capital budget that included \$197,500 for the Library parking lot. The City Council also wanted the library staff to come back with the final plan.

The Library board approved a library parking lot plan. The approved plan is \$254,640. This is \$57,140 over the approved capital budget.

Since the City has not borrowed for the 2017 project yet, this would increase the capital budget and the amount to borrow.

**Current Policy Or Practice:**

Approved in the 2017 Capital Budget for \$197,500.

**Impact Of Adopting Proposal:**

Increase budget and borrowing by \$57,140.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
400	57	57600	831	Library Parking Lot	197,500	57,140		254,640
400	40	41000	810	Proceed from Borrowing	4,718,313		57,140	4,775,453
Totals						57,140	57,140	

**Prepared By:**

**Department:** Finance Department  
**Prepared By:** Marc Houtakker  
**Reviewed By:**

**Date:** 1/13/2017  
**Date:**



**ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

Submit to municipal clerk.

For the license period beginning 12/1 ~~1/1~~ 20 16  
 ending 6/30 20 17

TO THE GOVERNING BODY of the:  Town of } Monona  
 Village of }  
 City of }

County of Dane Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): WB South LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member Xiao Liu [Redacted] 3400 Brugger pl Mc Farland WI 53558  
 Vice President/Member \_\_\_\_\_  
 Secretary/Member \_\_\_\_\_  
 Treasurer/Member \_\_\_\_\_

Agent Giu Fang chen  
 Directors/Managers Giu Fang chen [Redacted] 3400 Brugger pl Mc Farland WI 53558

3. Trade Name World Buffet Business Phone Number 608-222-2962  
 4. Address of Premises 2451 W Broadway monona Post Office & Zip Code WI 53713

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
 6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
 7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
 8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
 (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) main Dining Room Approx 800 sqft & storage 10 sqft

10. Legal description (omit if street address is given above): \_\_\_\_\_  
 11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
 (b) If yes, under what name was license issued? Jiang & chen Enterprise LLC  
 12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
 13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No  
 14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME  
 this 6th day of December, 20 16

Jean Anderson  
 (Clerk/Notary Public)  
 My commission expires 9-20-19

Xiao Liu Xiao Liu  
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
 \_\_\_\_\_  
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
 \_\_\_\_\_  
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK <u>1-17-17 CC</u>			
Date received and filed with municipal clerk <u>12-6-16</u>	Date reported to council/board <u>1-10-17 LRC</u>	Date provisional license issued _____	Signature of Clerk / Deputy Clerk <u>Jean Anderson</u>
Date license granted _____	Date license issued _____	License number issued _____	

Applicant's WI Seller's Permit No. / FEIN Number: <u>456-1029119892-0281-4201195</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input checked="" type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>15.00</u>
<b>TOTAL FEE</b>	\$ <u>15.00</u>

# MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

**DEPARTMENT:** Police and Emergency Communications

**MONTH OF:** December 2016

## Accomplishments:

All Officers and full time Dispatchers attended a 4 hour training session on Domestic Abuse Investigations instructed by the Dane Co DA's Office and Victim/Witness program. Monona PD hosted the training, which was held in the library media room.

Chief Ostrenga, Lt. Deuman, and Lt. Wiegel attended a 1.5 hour presentation on the DA's new test program on safety assessments for pre-trial offender release.

Lt. Wiegel attended a 7 hour CVMIC training on Policy Development.

## Major Projects / Issues:

The last capital project for 2016 is the replacement of one of the dispatch computers. All hardware has been purchased and it is in the process of be configured for installation.

The arbitration between the City and the WPPA Police Union is still in a holding mode while awaiting a ruling by the Dane County Circuit Court.

On New Year's Eve, one of our 2015 Police Squads was rear ended by a drunk driver on Broadway just east of Monona Drive. Thankfully no one was injured, but the squad has extensive damage. We are waiting to hear from CVMIC as to whether it will be totaled or repaired.

## In Progress / Routine Duties:

On 12/3/16, at 12:51 a.m., officers responded to a weapons violation that occurred at the Chase Bank Building, 802 W. Broadway Ave. One victim was shot in the leg following an altercation in the parking lot.

On 12/3/16, at 4:51a.m., officers were dispatched to two residential burglaries. Items stolen included cell phones, computers and handguns. A short time later, the suspects were apprehended in the area and the stolen property was recovered.

Due to a major storm, a snow emergency was declared from noon on 12/16 until noon on 12/19/16. Officers issued 67 warnings; 80 parking citations; and towed 33 vehicles. As of 1/10/17, we are still sorting out all the tow bills, which amounted to \$1,495 for relocating vehicles from the street to the community center parking lot.

## Upcoming Objectives / Events:

The next meeting of the Public Safety Commission is January 25, 2017.

The process of procuring bids for 2017 Capital Projects has begun.

We are working with our MPSIS group and Dane County on the implementation of the TriTech CAD system. Due to some unexpected expenses, a budget amendment will be presented at a future city council meeting.

## Personnel:

During December, one employee was on FMLA leave due to the birth of a child.

Since the department is fully staffed, starting on 1/3/17 Officer Kevin Schneider has been temporarily assigned to work with the Dane County Drug Task Force. This is a 3-month assignment, with overtime reimbursed by the task force. Having an officer assigned to the task force greatly benefits the city and the department as the assigned officer receives advanced training in drug investigations and we are able to improve the working relationship between the agencies that pays dividends when we have illegal drug activity in our jurisdiction.