

## AGENDA

### LONG-RANGE FACILITIES ADVISORY COMMITTEE MEETING

Monona Public Library – Muni Room

1000 Nichols Road, Monona, WI

THURSDAY, JUNE 21, 2018

6:00 P.M.

- 1) Call to Order.
- 2) Roll Call and Introductions.
- 3) Appearances.
- 4) Approval of Minutes – May 3, 2018
- 5) Unfinished Business. None.
- 6) New Business.
  - a) Presentation Regarding Debt Financing Options and Future Debt Capacity Projections (Jeff Belongia, Hutchinson, Shockey and Erley and City Finance Director Marc Houtakker)
  - b) Generate List of Options to Be Explored
  - c) Review Initial Architectural Responses to Options Identified
  - d) Select Option(s) to Evaluate Further
- 7) Action Items.
- 8) Next Meeting Date: July 31, 2018 at 6 PM, Library Muni Room.
  - a) Next Agenda:
- 9) Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

POSTED April 27, 2018 on the City Hall, Library, and Community Center bulletin boards and on the City of Monona's website mymonona.com.

LONG-RANGE FACILITIES ADVISORY COMMITTEE MEETING MINUTES  
May 3, 2018

The meeting was called to order by Mayor O'Connor at 6:03 PM.

Present: Mayor Mary O'Connor, Chair; Alder Nancy Moore; Dan Eklof; Connie Miley; Robb Kahl; Josh Peterson; Kellie Unke; and Brad Keil

Not Present: Brian Holmquist and Kathy Thomas

Also Present: City Administrator April Little and Matt Wolfert, Bray Architects.

Appearances. There were no appearances.

Approval of Minutes – Moore made a motion to approve the minutes from March 22, 2018; Seconded by Kahl. Motion carried.

Unfinished Business. Review Updated Space Needs – Some slight revisions were submitted to the city administration preliminary space program. Possible operations changes in the future will need consideration. Which services should go together also needs consideration, for example recreation and senior center. The space needs study does not reflect “efficiency savings” if departments share spaces.

New Business.

Tour of Community / Senior Center was led by Diane Mikelbank and Jake Anderson at 6:11 PM.

Generate List of Options to Be Explored –

Eklof: Fire and EMS have response time concerns; central location (as is current) is best – but the station is in a residential area. The station needs to be drive through; not having this is a source of accidents. A well-built station also helps with volunteer recruitment.

Visits to other communities with new facilities would be helpful, even if digitally at first, then perhaps an in-person tour. Other new concerns can be addressed with new facilities, such as security and technology.

Discussion of footprint and parking needs. Stalls must be sufficient for staff, volunteers and visitors. Locating in a residential neighborhood can drive down parking needs because of street parking. Underground parking can be helpful for space but is costly. Some departments can “stack” like fire/EMS.

Discussion of sites. Maywood/Neustro Mundo site may become available but the site is long and narrow and the street is a chokepoint; behind Nichols School may be viable. Moore: it would seem desirable to create a “Main Street” environment that would be centralized. We should also look at the revenue stream for senior center and community center, as many non-Monona residents use the facilities.

No objections were heard to potentially moving public safety off current site. City administration location / sharing should also be discussed because it’s the smallest space need.

Discussion of financing options including referendums and public-private partnerships. We will focus on financing options at the next meeting.

Action Items. Next agenda – City financial advisors Hutchinson Shockey & Erley and Finance Director Houtakker will be invited to discuss various financing options.

Next Meeting Dates. Thursday, May 31, then June 21 (date change), at 6 PM.

Adjournment. Meeting adjourned at 8:15 PM.

*By April Little, City Administrator*

DRAFT