

**CITY OF MONONA**  
**Ad Hoc Pedestrian & Bicycle**  
**Committee Thursday, January 31, 2019**  
**MINUTES**

1. **Call To Order:** 6:05 PM by committee chair, Doug Wood.

2. **Roll Call:**

Ped/Bike Members Present: Chair Doug Wood, Mary Possin, Julie Byrnes, Larry Reed, Angie Fassl, Leslie Busse  
Ped/Bike Members Absent: Alderperson Chad Speight  
City Staff Present: Dan Stephany, Lt. Curt Wiegel, Brad Bruun, Jeff Johnson  
Professional Guests:  
Other Guests:

3. **Approval of Minutes:** Approved December 6, 2018 Minutes; First – Larry Reed, Second – Julie Byrnes

4. **Appearances:**

5. **Unfinished Business**

**A. Review of the Monona Pedestrian & Bicycle Improvement Plan – 50% Draft**

Staff member Brad Bruun presents each section of the plan.

**Executive Summary Section - Committee Feedback**

Leslie stated that this section typically isn't included as a chapter in these types of plans. This should come at the beginning prior to section 1, which would be the Introduction section.

**Introduction Section - Committee Feedback**

Larry asked that the public information meeting attendance might be listed in this section and overall public input and participation should be referenced more in this section and throughout the plan document. Doug asked that this section reference the process or efforts done to publicize the plan and meetings. Move the public information paragraph – 2.9 up to the public feedback portion of the introductory chapter.

**Engineering Section - Committee Feedback**

Larry suggested that new signs along bike routes and upgrades to signs near or around busy pedestrian crossings should be made, but made smartly. Brad stated that there is a manual that was developed by in a joint effort by Dane County Parks and several other cities that can be followed regarding this topic.

**Enforcement Section - Committee Feedback**

Julie asked if there was a way to track close calls between pedestrians or bicyclists and vehicles. Officer Wiegel stated that there is no easy way to record that data. There is a way to record those types of situations via the City's webpage where residents can leave public comments. There is a possibility to leave an open comment section on the City's webpage, Facebook page, and Next Door Monona. Doug stated add "community respects the rights of pedestrians and bicyclists as a goal of enforcement. Note any current policies for pedestrians or lack of policies, for example, assessments for adding sidewalks, etc. Doug added that the Federal Highway Administration resources should be referenced in the report. Under the "other enforcement strategies" section there is a long list of items, question is are they all warranted? Larry supported Doug's comments, for instance it would not be easy for the police department to train or support a "Corner Captain" program. If there are things we are not reasonably going to do or aspire to do then they should be removed from the plan. Suggested that for the next meeting Brad highlights items for the committee to review on whether to keep, edit, or remove.

**Education and Encouragement**

Mary suggested that some suggestions seem misplaced in certain categories. A close look should be taken on whether suggestions should be reorganized to match the category of each section. There is a suggestion that the parks department should offer programs to support the objectives of the plan, such as bike safety courses and to

look at ways of getting kids more recreational opportunities and more ways of being active. There should be references included in the plan for other programs local or national. Posts should be made on WVMO for educational purposes. For instance, information on ordinances, safety, etc. formulating these into a series.

Doug suggested making any recommendations and descriptions more concise. Julie suggested that the plan should call out organizations and non-profits that encourage biking and active living. Some examples include Free Bikes for Kids – Madison, Dream Bikes, Wheels for Winners, Free Wheel Bikes, etc. Doug suggested posting a link to the MPO Low Stress Bike Routes Tool.

#### Evaluation Section – Committee Feedback

The committee recommends that sometime in the near future a new gap analysis survey should be performed like that which is referenced in the plan's introduction. Larry expressed a concern about who would be able to do all this work. Doug reiterated this concern. Can staff reach out to other municipalities to see how they perform this work? Leslie stated that there are some less time intensive ways to measure success, for instance, calculating sidewalk length or percent of streets with sidewalks, how many lane miles we have of designated biking facilities, how many intersections were improved by adding upgraded pedestrian and bike accommodations, etc. This could be done every 5 years. Doug suggests that the framework used in the other sections of the report should be used in the evaluation section in the same way. For instance, a section category could be about how we intend to evaluate the success of improving safe routes to school, or improving access to parks and recreational opportunities, and listing the annual record keeping that needs to happen to evaluate these successes. The plan should list benchmarks of existing conditions now of programming, infrastructure, etc. so that there is a clear baseline for improvements.

6. **New Business**
7. **Next Meeting: March 20th at 6:00 PM**
8. **Adjournment:** Meeting adjourned at 7:15 PM. Motion – Mary Possin, Second by – Leslie Busse

Prepared By:  
Brad Bruun

Please contact Brad Bruun, [bbruun@ci.monona.wi.us](mailto:bbruun@ci.monona.wi.us), (608) 222-2525 with any questions about the minutes or meeting agendas – thank you.