

FINANCE AND PERSONNEL COMMITTEE MINUTES
February 21, 2022

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:30 p.m.

Present: Mayor Mary K. O'Connor and Alderperson Kathy Thomas

Excused: Alderperson Doug Wood

Also Present: City Administrator Bryan Gadow, Public Works Project Manager Brad Bruun, Fire Chief McMullen, Finance Director Marc Houtakker and City Clerk Alene Houser

APPROVAL OF MINUTES

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve the Minutes of the February 7, 2022 Finance & Personnel Committee meeting. Motion carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

6.A Consideration of Resolution 22-2-2542 Award of Contract for Library HVAC Upgrades

Project Manager Bruun explained that the low bid came in \$56,000 over what was estimated in 2019. The alternative bid for unit one replacement could be delayed a year but would result in paying for more engineering services, another crane rental, and unit repairs to keep it operational. Facilities Committee and staff recommend replacing all four units this year. Discussion followed regarding funding options.

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve Resolution 22-2-2542 Award of Contract for Library HVAC Upgrades. Motion carried.

6.B Consideration of Resolution 22-2-2543 Amending the 2022 Capital Budget for Library HVAC Upgrades

Administrator Gadow explained that \$56,000 could be taken from the Public Safety building design for the HVAC upgrades. This would be filled back in with the 2023 budget by not doing a Library HVAC project. Alder Thomas suggested taking more money from the TIF district for the Winnequah Road project to free up some capital. The official borrowing is in April which allows more time to discuss funding options.

Motion by Alder Thomas, seconded by Mayor O'Connor, to continue Resolution 22-2-2543 Amending the 2022 Capital Budget for Library HVAC Upgrades until April meeting. Motion carried.

6.C Acceptance of General Fund Accounts Payable Checks Dated February 4-17, 2022.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

Motion by Alder Thomas, seconded by Mayor O'Connor, to accept General Fund Accounts Payable Checks Dated February 4-17, 2022. Motion carried.

ADJOURNMENT

Motion by Alder Thomas, seconded by Mayor O'Connor, to adjourn. Motion carried (6:50 p.m.).

Alene Houser, City Clerk