

FINANCE AND PERSONNEL COMMITTEE MINUTES
April 5, 2021

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:30 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood (late due to technical difficulties) and Kathy Thomas

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, Public Works Director Dan Stephany, Interim Police Chief Sara Deuman, and Director of Administrative Services Leah Kimmell

APPROVAL OF MINUTES

A motion by Alder Thomas, seconded by Mayor O'Connor, to approve the Minutes of the March 15, 2021 Finance & Personnel Committee meeting was carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

Public Works Director Dan Stephany reported that two bids were received for this project to chip seal 10 streets (approximately three miles of roadway). The low bid was provided by Scott Construction in the amount of \$134,308.74. The streets will be sealed with granite chips, and the contractor is required to do multiple sweepings of each street after application to remove loose chips. All inlets in the chip seal areas are also required to be protected. The bids will go to the Public Works Committee on Wednesday, April 7 for approval and recommendation to the City Council.

A motion by Alder Thomas, seconded by Alder Wood to approve Resolution 21-4-2476 Award of Contract for 2021 Street Chip Seal Project. On a roll call vote, all members voted in favor of the motion.

Interim Police Chief Sara Deuman reported that two police vehicles are scheduled for replacement this year. Ford has redesigned the hybrid vehicles for this model year, therefore some of the necessary equipment will no longer fit and new equipment will need to be purchased. She quoted four vehicle options. The first option, a gas-fueled vehicle, is priced at budget. The second option, a gas-fueled vehicle with additional rear lights is \$4,000 over budget. Option three, a hybrid vehicle with no additional lights, is over budget by \$6,000. And option four, a hybrid vehicle with additional rear lights, is \$10,500 over budget. The cost of gas for the non-hybrid option is estimated to be about \$2,000 per year per vehicle. The additional rear lights were quoted because Madison is now adding them to their vehicles. They are brighter LED lights which provide more safety for officers. Chief Deuman said she believes the additional lights would be beneficial, especially in high traffic on the Beltline. Alder Thomas offered that the hybrid option seems like it would pay for itself with the savings on fuel. When asked if the additional lights could be reused on future vehicles, Chief Deuman responded that she would need to check, but she thinks they probably could, as old vehicles are stripped of all equipment before they go to auction. Director Stephany confirmed that the vehicles are stripped for auction. Mayor O'Connor asked Chief Deuman to discuss potential issues that Madison is having with the hybrid vehicles. Chief Deuman

said that our department currently operates two hybrid vehicles, and we haven't had any issues with them at this point. However, one has just been put into service and the other has been in service for less than a year.

A motion by Alder Thomas, seconded by Alder Wood, to approve the purchase of two hybrid police vehicles with additional rear lights. On a roll call vote, all members voted in favor of the motion.

A motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 21-4-2479 Amending the Capital Budget for the Purchase of Police Vehicles. On a roll call vote, all members voted in favor of the motion.

City Administrator Gadow reported that Greg and Margaret Jakubczak have applied for a Renew Monona Loan in the maximum amount of \$75,000. Their request meets the requirements of the program, and the CDA approved their request at their meeting on March 23.

A motion by Alder Wood, seconded by Alder Thomas, to approve funds for a Renew Monona home loan for Greg and Margaret Jakubczak, 201 Stone Terrace. On a roll call vote, all members voted in favor of the motion.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Thomas, seconded by Alder Wood to Accept General Fund Accounts Payable Checks Dated March 12 through April 1, 2021 was carried.

A motion by Alder Thomas, seconded by Alder Wood to adjourn, was carried. (6:49 p.m.)

Leah Kimmell
Director of Administrative Services