

Minutes
Monona Public Library Board
In Library Upper Level
June 15 2021, 7:00 p.m.

I. Roll Call

Library Board Trustees Present: Sue Carr, President; Todd Stebbins, Vice President; Roselyn Ebel, Secretary; Jennifer Kuhr, Alder; Jennifer Fonner, School Board Representative; Mary Anderson, Community Representative

Library Board Trustees Absent: Erinn Monroe-Nye, Community Representative

Library Staff Present: Director Claringbole

II. Call to Order

President Carr called the meeting to order at 7:03 p.m.

III. Approval of Minutes

President Carr motioned to approve Minutes for May 2021. Alder Kuhr seconded. Motion passed.

IV. Consent Agenda

- A. Review of and Approval of Bill Payments, Financial Report and Activity Report
President Carr motioned to approve Bill Payments, Financial Report, and Activity Report for May 2021. Trustee Fonner seconded. Motion passed.

V. Library Directors Report

A. Reopening Parts of the Library

Director Claringbole reported that things are going well with the library reopening. Furniture is out. Things are going smoothly. Masks are still required at this time; Claringbole recommends we move to masks recommended in July and also in later July open meeting rooms to the public, with continuing furniture to be spaced out.

B. Fire Curtain

Fire Chief McMullen confirmed we do not need the fire curtain; we are compliant to code without it. It will be locked into place. Removal entirely may still happen. There is no need to change the windows to a fire glass either, according to McMullen.

C. Summer Reading Program

There are 390 sign ups so far, surpassing last year's enrollment. Today outdoor story time had 74 people.

D. Community Read Project

Director Claringbole summarized the Community Read Project as outlined in the agenda. Staff is working on solidifying partners and planning book distribution and

programming. The grant for this project was \$3000. Some will be used for the books to distribute.

E. Unity Project

The Unity Project was a great success with at least 180 people participating. They will look at doing it again in the future, perhaps in another location.

F. Tool Library

Staff is compiling a list for the Atwood Tool Library for the tools we are going to take. The next issue is finalizing the storage location. The volunteer who works at the Atwood Tool Library will continue to support the tools. The board recommends Director Claringbole discuss the tool library/need for a liability waiver with the City Attorney. Claringbole is working out other logistics as far as placing holds/pickups.

VI. Board Discussion Topics

A. HVAC and the City Funding

Because of the large cost versus budgetary constraints in capital funding, Brad Bruun is considering doing the remainder of the project piecemeal to spread costs over time, starting with controllers, from the City's budget. Final decisions are TBD.

B. Values

The board discussed the draft of the values statement and offered feedback to Director Claringbole moving forward.

C. Officers

All current officers (President, Vice-President, and Secretary) plan to continue their roles for now. Voting will take place in July.

D. Signage

The Board reviewed one quote that came in. Samples will be coming. A second quote from another company is also coming. There is one additional company Director Claringbole would like to look into.

E. The Board shared their book, TV, and movie recommendations.

VII. Announcements

A. Next Board Meeting is July 20 at 7:00 p.m. in the library.

VIII. Adjournment

Trustee Anderson motioned to adjourn the meeting. Alder Kuhr seconded. President Carr adjourned the meeting at 8:44 p.m.

Minutes recorded by Roselyn Ebel
Approved on July 20, 2021