

FINANCE AND PERSONNEL COMMITTEE MINUTES
July 19, 2021

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:31 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Kathy Thomas

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, Fire Chief Jeremy McMullen (via Zoom), and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Thomas, seconded by Alder Wood to approve the Minutes of the June 21, 2021 Finance & Personnel Committee meeting, was carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

City Administrator Gadow reminded members to avoid mention of any personally identifiable information in the following discussion. Fire Chief McMullen reported he received this ambulance write-off request. The patient had a Power of Attorney (POA) who was supposed to get all the patient's mail. The billing company had no information on the patient, so unopened bills were found by the POA once COVID-19 restrictions were lifted and visits to the facility were allowed. He asked the POA to submit the write-off request in writing. The patient has passed away.

The write-off is a symbolic move as it is too late to bill Medicare; he wants to get the bill off the City's books. He has worked with Heritage Monona staff to connect with the new billing company. The new company will work more proactively to connect with patients. Alder Thomas noted this situation was no fault of the patient's. Alder Wood questioned what the City would have been paid if this had been billed timely. Fire Chief McMullen responded the fee would have been discounted to \$375 and Medicare would have paid 80% of that, with the patient responsible for the remainder.

A motion by Alder Thomas, seconded by Alder Wood to approve the Write-Off Request for EMS Service Provided on April 6, 2020, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Wood, seconded by Alder Thomas to Accept General Fund Accounts Payable Checks Dated June 18 through July 15, 2021, was carried.

A motion by Alder Thomas, seconded by Alder Wood to adjourn, was carried. (6:43 p.m.)

Joan Andrusz
City Clerk