

Minutes
Monona Public Library Board
Library Board Room
July 19, 2022, 7:00 p.m.

I. Roll Call

Library Board Trustees Present: Mary Anderson, President; Kathy Thomas, Alder; Roselyn Ebel, Secretary; Erinn Monroe-Nye, Community Representative; Joe Swinea, Community Representative; Margaret Clark, Community Representative
Library Board Trustees Absent: Jennifer Fonner, School Board Representative
Library Staff Present: Director Claringbole

II. Call to Order

President Anderson called the meeting to order at 7:04 p.m.
She welcomed Margaret Clark to the Board.

III. Approval of Minutes

Trustee Ebel motioned to approve Minutes for June 2022 with the correction that Monroe-Nye approved the minutes last month, not President Anderson. Alderperson Thomas seconded. Motion passed.

IV. Consent Agenda

A. Review of and Approval of Bill Payments, Financial Report and Activity Report
Trustee Monroe-Nye motioned to approve Bill Payments, Financial Report, and Activity Report for June 2022. Alder Thomas seconded. Motion passed.

V. Library Directors Report

A. Video Game Collection Changes
Director Claringbole shared that the cases for video games will be shelved and then the actual games are kept behind the desk for checkout as a loss prevention method.

B. Book Display Policy
Claringbole shared a draft of a display policy he'd like to adopt. There have been three complaints about displays at Monona Public Library and it's becoming more of an issue nationally, so it would be good to have a formal policy on how to handle these situations and an explanation of how books are chosen. The Board should review the draft and will likely be voted on in the August meeting. Alder Thomas commented that Claringbole may want to consider putting explicit language in the policy regarding that selections are also based on inclusivity and diversity topics.

VI. Board Discussion Topics

A. Capital Budget
The two outside signs are in need of replacement. Director Claringbole does not believe an electronic sign can be placed because of zoning, but he is going to double check. Claringbole is investigating further if his Capital budget needs to include City projects

such as the HVAC. Claringbole would like to add more cameras as well. Claringbole is also gathering estimates for a fire alarm update that would likely be added to 2024 projects.

B. Strategic Plan

We are over mid-way through the 5-year plan, having about 1.5 years left. Because of COVID and because of the prominence of Diversity, Equity and Inclusion (DEI) initiatives, Claringbole is proposing that we make the current plan a 4 year plan and start the next plan early. Alder Thomas suggested Claringbole discuss with some community partners certain topics like DEI. Claringbole will move forward with looking at some estimates of costs and timeline. The Board supports beginning this process.

C. Board Officers

President Anderson discussed Board roles moving forward. Anderson nominated Trustee Ebel for the Vice President position since Todd Stebbins is no longer on the Board. Anderson asked for others to be in contact who may want to step into the role of Secretary.

D. Book, Television & Movie Recommendations

The Board shared their book, television, and movie recommendations.

VII. Action Items

A. Approve Revisions to Unattended Child Policy

Trustee-Monroe Nye motioned to approve the proposed revisions to the Unattended Child Policy. Trustee Ebel seconded. Motion passed.

B. Approve revisions to Reconsideration of Library Materials in Collection Development Policy

Trustee Monroe-Nye motioned to approve the proposed revisions to this policy. Alder Thomas seconded. Motioned passed.

C. Approve Board Officers

Alder Thomas moved to approve Trustee Ebel as Vice President. Trustee Monroe-Nye seconded. Motion passed

VIII. Announcements

A. Next Board Meeting is August 16 at 7:00 p.m. in the library.

B. The Library will be closed Monday, August 15.

IX. Adjournment

Alder Thomas motioned to adjourn the meeting. Trustee Monroe-Nye seconded. Motion passed. President Anderson adjourned the meeting at 7:56 p.m.

Minutes recorded by Roselyn Ebel
Approved August 16, 2022